

2024 年度

酪農学園大学海外招聘研究者募集要項

Application Guidelines

Rakuno Gakuen University International Guest Researcher Program 2024

RAKUNO GAKUEN UNIVERSITY

酪農学園大学



Application Guidelines for 2024

Rakuno Gakuen University International Guest Researcher Program

1. Purpose

Rakuno Gakuen University (RGU) invites researchers from our partnership institutions in order to promote international academic exchanges and to enhance and develop research and education.

2. Fields of study

Academic fields in which RGU is able to accept researchers.

3. Applicable universities and research institutions

Partnership institutions that have agreements of academic cooperation with RGU (Annex 1).

4. Eligibility

- (1) Full-time researchers at the level of Professor, Associate Professor, Assistant Professor or Lecturer belonging to universities and/or research institutions that have agreements of academic cooperation with our university (Annex 1). Applicants must have rich academic experience and obtained the prior consent of our university's host faculty member on their joint research.
- (2) It is desirable that applicants have sufficient Japanese and/or English language proficiency to be able to communicate and live in Japan on daily basis.
- (3) Researchers who will present the results of their research at an academic conference and/or publish a scientific paper within one year after the end of their stay in Japan.
- (4) Researchers who have not been selected under this program in the past.

5. Number of invitees

A few researchers. (Priority will be given to those who wish to stay for a longer period (6 months or more) within the budget of the current year.)

6. Period of visiting research

Period: From April, 2024 to March, 2025 (Japanese Fiscal Year 2024).

Duration: 3 to 12 months.

Note: In principle, changes to the research period or traveling back home during the period will not be permitted once the researcher starts his or her research at RGU.

7. Stipend and expenses *subject to change according to the decided budget for FY 2023.

- (1) Living stipend: up to 100,000 yen per month.
(Fractions of less than a month will be paid on a per diem basis: 3,000 yen per day)
- (2) Research grant: up to 30,000 yen per month (paid to the accepted laboratory)
- (3) Housing: Housing during the period will be provided by RGU. Utilities (heat, light, water), and bedding must be paid by the researcher on demand by the accommodation manager.

(4) Transportation expenses: Round-trip travel from the home country to RGU must be paid by the researcher.

8. Application procedure

(1) Application Deadline

January 31, 2024 * There is a possibility of announcing additional recruitment within the budget.

(2) Application documents (Japanese translations must be attached unless the application is in English or Japanese.)

a) Guest Researcher Program Application Form (designated form) with photo (jpeg).

b) Photograph (4x3 cm) data (for visa application; bust shot, no background, no hat)

c) Curriculum vitae (free format): Educational and professional history, research achievements, etc.

d) Recommendation letter from the head of the applicant's institution (free format)

e) Certification of health examination (designated form)

f) Acceptance letter from the host supervisor (designated form) *To be obtained prior to application.

(3) Submission of application documents

Please submit the documents above to the Extension Center of RGU. (Acceptance letter f) can be submitted directly from the host supervisor to the Extension Center.)

9. Selection procedure

The Committee of Extension Center recommends candidates selected on the basis of research content, research record, etc., to the President of RGU, who makes a decision.

10. Notification of selection results

The result of the selection will be notified to the applicants within a month after the application deadline.

11. Report on the research

(1) Invited guest researchers are required to present their research on the relevant theme at RGU before returning to their home countries.

(2) Guest researchers are required to submit a report on their research results to the President of RGU through the Director of the Extension Center before returning to their home countries.

12. Others

(1) Guest researchers may be requested to give lectures in classes and/or seminars, etc. and provide guidance to students on their academic research papers. An honorarium will be paid for this.

(2) If the guest researchers wish to bring their family member with him/her, prior approval is required. In such cases, the guest researcher is responsible for the living and other expenses of their family. Housing may not be provided in such cases.

(3) The invitation period etc. may be changed due to unforeseen circumstances.

(4) Consecutive acceptances from a same university/institution will not be approved.

(5) A hosting supervisor in RGU may accept only one guest researcher in the same year.

**Applications and any inquiries should be sent to:
International Affairs Division (Attn: Ms. Yoko Yokokawa),
Rakuno Gakuen University Extension Center
582, Bunkyo-dai-Midorimachi, Ebetsu, Hokkaido 069-8501, JAPAN
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